

RCUK Policy Internships Scheme

Internship and Funding Permissions Form

Internship Permissions

This section is to be completed by the applicant.

I confirm that I am eligible to apply to this opportunity, the content of this application is correct and that I have sought the appropriate permissions from my lead supervisor to undertake this policy internship.

Signature:

Date:

This section is to be completed by your lead Supervisor:

I confirm that the information within this form is correct. If this application is successful, I give my permission for the above applicant to suspend their PhD studies for 3 months.

Name (please print):

Signature:

Date:

Funding Permissions

In all cases, this section is to be completed by the Training Grant Holder.

Policy internships are supported using different mechanisms depending on the Research Council which is funding the student. Please read the information relevant to the Research Council which is funding the studentship and complete the appropriate section.

For AHRC – BGP, BGP:CB or CDA students:

I confirm that the above information is correct. I understand that AHRC expects the award holder to continue paying the student their stipend and fees during the internship. The studentship must also be extended for three months to accommodate this internship. The AHRC will agree reimbursement terms with the award holder and hosting organisation for the costs associated with the internship. Travel and Accommodation costs will be supported by the hosting organisation up to a maximum limit of £2,400.00 for the duration of the internship, with the exception of the Centre for Science and Policy, Parliamentary Office of Science and Technology, National Assembly for Wales Research Service, Northern Ireland Assembly, and the Scottish Parliament Information Centre. Students undertaking internships at one of these hosting organisations will be required to access travel and accommodation costs from other sources, such as their training grant.

Name (please print):

Training Grant Reference Number:

Signature:	Date:
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For AHRC – DTP or CDT students:

I confirm that the above information is correct. I understand that AHRC expects the award holder to continue paying the student their stipend and fees during the internship. The studentship will be extended for three months to accommodate this internship. The internship opportunity will be supported as part of the Student Development Fund (SDF). Travel and Accommodation costs will be supported by the hosting organisation up to a maximum limit of £2,400.00 for the duration of the internship, with the exception of the Centre for Science and Policy, Parliamentary Office of Science and Technology, National Assembly for Wales Research Service, Northern Ireland Assembly, and the Scottish Parliament Information Centre. Students undertaking internships at one of these hosting organisations will be required to access travel and accommodation costs from other sources, such as their training grant.

Name (please print):	Training Grant Reference Number:
Signature:	Date:

For EPSRC, NERC and STFC Students:

I confirm that the above information is correct. I understand that EPSRC/NERC/STFC will expect the award holder to continue paying the student their stipend and fees during the internship. The studentship must also be extended for three months to accommodate this internship. Travel and Accommodation costs will be supported by the hosting organisation up to a maximum limit of £2,400.00 for the duration of the internship - NERC/STFC will agree reimbursement terms with the award holder and hosting organisation for the costs associated with the internship. EPSRC students must meet the costs of their internship from their DTG.

Travel and accommodation expenses for students undertaking an internship at the Centre for Science and Policy, Parliamentary Office of Science and Technology, National Assembly for Wales Research Service, Northern Ireland Assembly, and the Scottish Parliament Information Centre will be required to access travel and accommodation costs from other sources, such as their training grant.

Name (please print):	Training Grant Reference Number:
Signature:	Date:

For ESRC students:

I confirm that the above information is correct. I confirm that the stipend and fee costs can be accessed through the ESRC Doctoral Training Centre (DTC). The studentship must be extended by three months to accommodate the internship. Travel and Accommodation costs will be supported by the hosting organisation up to a maximum limit of £2,400.00 for the duration of the internship, with the exception of the Centre for Science and Policy, Parliamentary Office of Science and Technology, National Assembly for Wales Research Service, Northern Ireland Assembly, and the Scottish Parliament Information Centre. Students undertaking internships at one of these hosting organisations will be required to access travel and accommodation costs from other sources, such as their DTC.

Name (please print):	Training Grant Reference Number:
Signature:	Date:

For BBSRC students:

I confirm that the above information is correct. I understand that applicants undertaking a DTP studentship will have their internship funded as their PIPs internship. Applicants from the CASE scheme will have their internship supported from funds within their training grant. Travel and Accommodation costs will be supported by the hosting organisation up to a maximum limit of £2,400.00 for the duration of the internship, with the exception of the Centre for Science and Policy, Parliamentary Office of Science and Technology, National Assembly for Wales Research Service, Northern Ireland Assembly, and the Scottish Parliament Information Centre. Students undertaking internships at one of these hosting organisations will be required to access travel and accommodation costs from other sources, such as their training grant.

Please note, any shortfall in funding for these latter students will need to be claimed back with justification at the end. BBSRC does not offer any extensions in any of the above scenarios.

Name (please print):	Training Grant Reference Number:
Signature:	Date:

For MRC students:

I confirm that the above information is correct. I confirm that stipend and fee costs can be accessed through the MRC Doctoral Training Partnership (DTP) Supplement or other funds. Travel and Accommodation costs will be supported by the hosting organisation up to a maximum limit of £2,400.00 for the duration of the internship, with the exception of the Centre for Science and Policy, Parliamentary Office of Science and Technology, National Assembly for Wales Research Service, Northern Ireland Assembly, and the Scottish Parliament Information Centre. Students undertaking internships at one of these hosting organisations will be required to access travel and accommodation costs from other sources, such as their training grant. No further supplements will be provided by MRC to support successful internships.

Name (please print):	Training Grant Reference Number:
Signature:	Date: